# A Strong Community ... ... a Brighter Future

## Fayette County, Georgia



Annual Report 2010



2011 Fayette County Board of Commissioners (left to right) Allen McCarty, Steve Brown, Herb Frady, Robert Horgan, Lee Hearn

## A Message from the Board

As reported in the Atlanta Journal Constitution this past December, the Census Bureau released preliminary demographic information for the ten counties making up the Metropolitan Atlanta Area. While our community has not been insulated from the economic problems facing the area, our County continues to reflect a strong and vibrant community as reflected in the data including having the lowest poverty rate, second highest median income per capita, high SAT scores, low crime rate and highest home ownership. Long considered the "Pearl of Metropolitan Atlanta's Southern Crescent, " we have prospered and are often referred to as one of the nation's most desirable areas in which to live, work, play, raise a family and even retire.

AND SECTION

While the County enjoys many positive attributes, for the first time in recent memory, the value of taxable property in the County fell by approximately \$500,000,000 representing an eight percent decline. The net effect was a loss of \$2,000,000 in property taxes. Despite the loss of revenue from property taxes as well as additional declines in sales tax revenues, fees, permits and real estate taxes, the County passed the fiscal year budget without an increase in property taxes. Furthermore, the diligence of your Board of Commissioners and county personnel in reducing expenditures resulted in meeting the economic challenges of the year without any forced furlough days, layoffs or other draconian measures.

While the economy and its impact on your local government took center stage throughout much of the year, it did not preclude the completion of a number of projects especially in the area of transportation. Phase 1 of the West Fayetteville By-Pass was completed as well as safety improvements to a number of intersections. These improvements included the addition of turn lanes and signalization. Three major bridge replacement projects were started that includes the replacement of the McIntosh Road Bridge over the Flint River, the Kenwood Road Bridge over Morning Creek and the Westbridge Road Bridge over Morning Creek.

We continue to enjoy an enviable cooperative spirit with our municipal partners through intergovernmental projects such as the approval of the realignment of Hwy. 92 and Georgia Hwy. 85 with the City of Fayetteville as well as funding a study for the Crosstown-Peachtree Parkway intersection improvements in Peachtree City.

There are many other successes this past year including credit rating upgrades by both Moody's and Standard & Poor to AA1 which is one notch below an AAA rating. The upgrades in ratings will provide the County with access to capital at a lower cost thereby saving the taxpayers significant dollars in interest charges should the County desire to issue or refinance bonds.

There have been many other accomplishments this past year and we hope that you will read our Annual Report and recognize that the Board of Commissioners and our employees are committed to providing you with the best services possible within the financial constraints under which we operate.

Herb Frady Chairman

### County Administrator



The 2010 Annual Report highlights the accomplishments of Fayette County Government and the work of our many dedicated employees and elected officials. The year reflects a continuation of focusing on maintaining existing service levels. With the guidance and prudent financial stewardship of the Board of Commissioners as well as the dedication and cooperation of our Constitutional Officers, Department Managers and our employees, we were able to continue to meet the on-going fiscal challenges of the recession without a reduction in service levels, layoffs, or furloughs.

At the same time, while many jurisdictions were increasing their millage rates, your Board of Commissioners ensured that there would be no tax increase and as a result of their efforts as well as declining real estate values, many citizens saw their property taxes decline.

In a continuation of previous actions, steps were taken to further reduce expenditures and complete the fiscal year with a balanced budget. The adopted budget reflected a \$5.5 million dollar reduction from prior year expenditures which represented a 7% decrease from prior year expenditures.

The County maintained its long-standing tradition in being recognized for excellence in financial management by receiving an unqualified opinion for the Annual Audit and by being awarded the Government Finance Officer's Association Certificate in Excellence for the Annual Budget Document as well as Comprehensive Annual Financial Report. In addition, both Moody's and Standard & Poor Credit Rating agencies upgraded to the County's Credit Rating to AA1.

Faced with an anticipated 23% cost increase for the provision of employee healthcare coverage, the Board of Commissioners approved changing from a fully insured plan to a self insured program. This strategic decision allowed the County to continue to offer quality healthcare coverage without an increase in cost to the County or the employees.

Projects approved in the County's SPLOST Program gained more visibility as a number of the projects identified in the 2003 Transportation Plan became reality. Phase 1 of the West Fayetteville By-Pass was completed along with multiple intersection improvement projects.

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Significant work has been accomplished toward the construction of Lake McIntosh and design work was completed for the expansion of the Library with construction scheduled for mid-year 2011.

In an effort to ensure that the County is properly positioned and capable of meeting it's technological needs for the future, a strategic plan was developed to serve as a guide for future system improvements. The plan was developed with a customer centric focus in recognition of the County's continuing efforts toward an E-Government environment.

The year also witnessed the initiation of a new program for improving organizational performance. Known as the Georgia Oglethorpe Process, department and program managers have been empowered to develop performance measures for their respective departments. These measures will form the basis for a program of continuous analysis and improvement.

While the effects of the economic events of the last several years continue to linger and impact our organization, I am confident that we will continue to strive to deliver the highest quality and professional services that you are entitled to.

I would encourage you to read the Annual Report and learn of the some of the highlights and successes of your local government team this past year.

Jack J. Krakeel, County Administrator

## Fayette County, Georgia



A Strong Community ... a Brighter Future

### County Commissioners' Office

News about local government in Fayette County in 2010 continued to have much to do with some of the county's transportation projects and the economy. People also talked a great deal about a new School Superintendent and the November County Commissioners' election.

The good news is that Fayette County's government continued to deliver quality services in spite of revenues that continued to shrink. County Commissioners, the County Administrator and department managers held firm in their efforts to ensure the continuation of the services that our citizens expect, essential and otherwise. You will read in this report that county departments worked hard to produce the level and quality of work expected of them, by both the Board of Commissioners and the public they serve, while respecting the burden of many who continue to pay property taxes and other costs to support county government.

That being said, however, as with all other county departments, no funds were available in 2010 for *new initiatives* in the County Commissioners' Office. Instead, staff continued its efforts to maximize the investment in technology attained in previous years, enabling the development and dissemination of more and better information which is easier to obtain and understand. Staff continued to build a foundation of information available on the County's website that is more meaningful to the average user. Understanding that information on a website is not useful unless it is relevant, succinct, and easy to maneuver, attempts to augment and reorganize available information continued.

County government is no different than any other business. The need to continuously push out more and better information -- information that is timely, accurate, and useful -- is critical. Failure to do so creates a cloud of mistrust and fosters misinformation and misunderstanding between the government and the public. The Board of Commissioners remains committed to providing an environment of full disclosure and transparency in government. Further, the Board of Commissioners and its staff are committed to continuing efforts to transition Fayette County's government to an E-government environment which will allow the public to conduct business with the County to the greatest extent possible electronically. Much has been accomplished in the recent past to fulfill these commitments and efforts are on-going.

Fayette County is possibly the most financially sound government entity in all of Metropolitan Atlanta. Though there may be faint indications that the state of our nation's economy turned a corner in late 2010 and is heading toward recovery, the "budget belt" for county government will continue to be tightened in the coming year and beyond. Revenue sources that support our local government services are derived directly from the economic well-being of our community and the Board of Commissioners is keenly aware of the financial struggles of many of our citizens. Although the County moves forward with cautious optimism, great care is taken to wisely use our taxpayers' resources to provide essential local government services to our community.

## Fayette County, Georgia

A Strong Community ... a Brighter Future



## FINANCIAL REVIEW

#### OF FISCAL YEAR 2010

#### **Financial Condition**

In order to provide the users of this report a snapshot of Fayette County's financial condition as of June 30, 2010, several excerpts from the Comprehensive Annual Financial Report (CAFR) are included on the following pages. Specific information is presented from the Statement of Net Assets. A statement of net assets is similar to a "for profit" financial statement. This particular statement represents the total economic resources and includes assets which could not be easily converted to cash (such as buildings and infrastructure) to finance operations. Also included in the Statement of Net Assets are long-term obligations such as bonds payable with maturities of more than one year.

Another alternative measure of local governments is that of fund balance. An analysis is included in this report regarding the fund balance for the County's General Fund. The County's General fund is the primary operating fund. The detail of Reserved/Designated Fund Balance represents the difference between assets and liabilities on a current basis. The unreserved portion of fund balance is available and could be used to fund maintenance and operations. However, the Board of Commissioners has designated some of the available unreserved funds for specific purposes per adopted fiscal policies.

#### Financial Highlights of FY 2010\_

- The assets of Fayette County Governmental Activities exceeded its liabilities at June 30, 2010 by \$184,707,096 (net assets). The assets of Fayette County's Business-type Activities exceeded its liabilities at June 30, 2010 by \$79,158,706 (net assets).
- The County's total governmental funds reported combined ending fund balances of \$122,282,974, an increase of \$5,820,030 in comparison with the prior year. This amount includes fund balances from the general fund, all special revenue funds, and all capital project funds. The County does not have a debt service fund.

- The debt of Fayette County decreased by \$1,415,000 during the current fiscal year.
- The capital lease debt decreased by \$886,050 for the current fiscal year.
- The certificates of participation decreased by \$761,203 for the current fiscal year.

The following chart provides a detailed analysis of the fund balance of the County General Fund.

#### **General Fund**

#### **Detail of Reserved/Designated Fund Balance**

As of June 30, 2010

#### Reserved

Encumbrances	\$ 113,300
Inventories	110,549
Prepaid Items	94,645
Unreserved	
Decignated for Working Capital	11 252 251

Designated for Working Capital
Designated for Emergencies
Designated for Future Expenditures
Designated for Capital Improvements
Undesignated
Total Fund Balance
11,252,251
2,000,000
87,300
13,887,140
7,448,518

The County's General Fund – Fund Balance increased \$2,040,364 during fiscal year 2010 marking the seventh consecutive year where revenues, expenditures and other financing sources provided improved financial stability. Key factors in this growth are as follows:

• The County practices good management and adheres to sound budgetary procedures to control expenses. By doing so, resources are applied in accordance with established budgets. Application of solid budgetary procedures has allowed the management of the County to consistently keep budgets on target. Surplus funds are routinely used to finance one-time capital projects on a pay-as-you-go basis.

The management of Fayette County takes great pride in being good stewards of the local resources. By doing so, the citizens of our community are provided excellent government services consistent with the desire to maintain a high quality of life.

The financial information shown here is abbreviated and condensed from the GAAP financial statements shown in the CAFR. The information presented in this report does not include such items as management's discussion and analysis, budgetary comparisons, information on component units, basic financial statements, footnote disclosures and other information as required in the CAFR.

The statement of net assets as shown below is designed to show the financial position of the County Government as a whole at June 30, 2010. This statement is similar in nature to private sector reporting since capital assets and long-term liabilities are included. A statement of net assets is designed to give a true measure of the government's overall financial health.

The County's investment in capital assets, including land, buildings, machinery, and equipment, represents 56% of total assets. These assets are used to provide services to citizens and are not available for future spending. As a matter of practice, other sources must be used to repay the debt relative to these assets.

The column labeled as primary governmental activities provides information regarding the financial position of the governmental activities of Fayette County as of June 30, 2010. Also, the column labeled as primary business-type activities provides information regarding the financial position on all proprietary activities for the water system and solid waste.

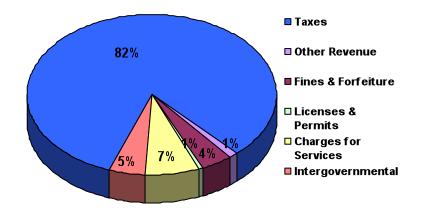
## Fayette County Statement of Net Assets As of June 30, 2010

	Primary Government					
	Governmental Activities		Business-Type Activities		Primary Government Total	
ASSETS						
Unrestricted cash	\$	59,217,652	\$	17,351,208	\$	76,568,860
Restricted cash		75,246,218		12,918,243		88,164,461
Taxes receivable, net		2,226,258		-		2,226,258
Other receivables		1,634,704		1,719,934		3,354,638
Inventory and prepaid expenses		262,029		591,819		853,848
Unamortized debt issue costs		199,466		320,820		520,286
Capital assets, non depreciable		9,060,705		15,217,178		24,277,883
Capital assets, net of accumulated depreciation		100,117,898		80,417,359		180,535,257
Construction in process		-		11,425,926		11,425,926
TOTAL ASSETS		247,964,930		139,962,487		387,927,417
		_				
LIABILITIES						
Accounts payable		2,545,809		2,191,677		4,737,486
Cash Overdraft		3,527		-		3,527
Salaries and benefits payable		1,394,133		117,925		1,512,058
Unearned revenues		1,544,010		33,500		1,577,510
Accrued interest		250,922		609,468		860,390
OPEB Liability		366,283		-		366,283
Current compensated absences		-		17,643		17,643
Current portion of long-term debt		2,397,501		2,890,000		5,287,501
Capital lease, net of current portion		1,878,632		-		1,878,632
Long-term compensated absences payable		3,152,017		132,676		3,284,693
Certificate of participation payable		3,220,000		-		3,220,000
Bonds payable, net of current portion		46,505,000		54,810,892		101,315,892
TOTAL LIABILITIES		63,257,834		60,803,781		124,061,615
NET ASSETS						
Invested in capital assets, net of related debt		58,397,470		49,359,571		107,757,041
Restricted for:						
Debt service		3,201,965		6,746,375		9,948,340
Renewal and extension		5,201,705		6,171,868		6,171,868
Capital improvements		71,236,209		0,171,000		71,236,209
Unrestricted		51,871,452		16,880,892		68,752,344
TOTAL NET ASSETS	\$	184,707,096	\$	79,158,706	\$	263,865,802
TOTAL NET ABBLIB	Ψ	107,707,070	Ψ	17,130,100	Ψ	203,003,002

#### Governmental Revenues

This chart contains the major revenue sources used to support the on-going day-to-day operations of the County Government. Revenues used to support the proprietary activities in the Water System and Solid Waste are not included in this chart.

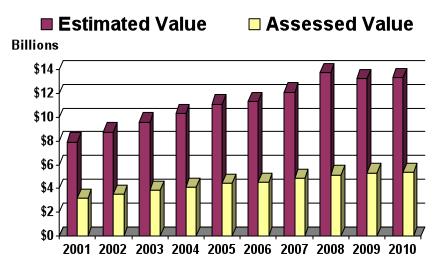
The largest single source of revenue was taxes with \$62,166,769 receipted during fiscal year 2010. This source included all categories of taxes such as real and personal property tax, as well as sales taxes.



2009 Assessed

## Assessed Value & Estimated True Value of All Taxable Property Last Ten Fiscal Years

The estimated value of the property tax base has increased steadily over the last ten years. The assessed values are 40% of the estimated value and provides the base on which the property tax is applied. The following chart shows the county's growth.



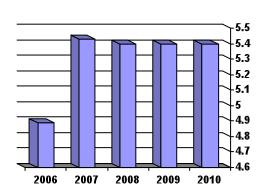
#### Ten Largest Taxpayers in 2010

Owner Name	Nature of Business	<b>Valuation</b>
NCR Corporation	Industrial Manufacturing Plant	\$31,106,661
DDRTC Fayette Pavilion III&IV	Shopping Center	\$21,159,456
DDRTC Fayette Pavilion I&II	Shopping Center	\$20,560,360
DDRTC Fayette Pavilion I&II	Shopping Center	\$14,108,840
Matsushita Communication Corp	Industrial Manufacturing Plant	\$12,295,210
Hoshizaki America Inc	Industrial Manufacturing Plant	\$11,127,499
Summit Properties Partnership	Apartment Complex	\$9,865,200
CP Venture Five	Shopping Center	\$8,863,560
Alcan Packaging-Atlanta	Industrial Manufacturing Plant	\$8,688,146
KRG Kedron Village LLC	Shopping Center	\$8,608,064

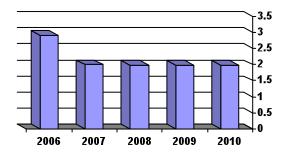
## **Property Tax**

During FY 2010, the Board of Commissioners adopted a combined tax rate of 7.939. This includes the rate for the General Fund at 5.400, the Fire Fund at 1.991, and the EMS Fund at .548. These rates remained identical to the rates for the prior two years.

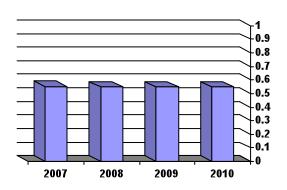
#### General Fund



#### Fire Fund



#### **EMS Fund**



The property tax rate is often referred to

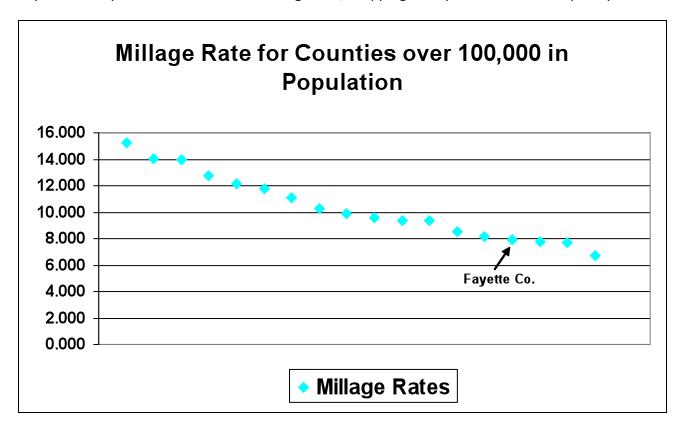
as a millage rate. The millage rate for tax

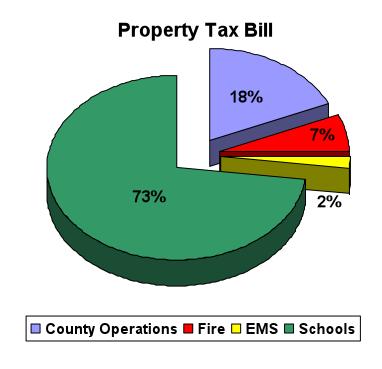
purposes is defined as \$1.00 for each thousand dollars of assessed value. The assessed value is calculated as 40 percent of the property's fair market value. The current Georgia Law requires the fair market value of property be determined on January 1 of each year. Before applying the millage rate, the assessed value is further reduced by any applicable property exemptions.

### Example of Tax Bill

Fair Market Value		\$200,000
Assessment Factor		40%
Assessed Value		\$ 80,000
Less: Local Homeste	ad Exemption	(5,000)
Taxable Value	-	75,000
Mileage Rates on Taxable	e Value:	
General Fund	5.400	\$405.00
Credit State Tax Initiati	ve	(43.20)
Net General Fund		\$361.80
Fire Fund	1.991	\$149.33
Credit State Tax Initiati	ve	(15.93)
Net Fire Fund		\$133.40
EMS Fund	.548	\$41.10
Total Taxes Payable		\$536.30

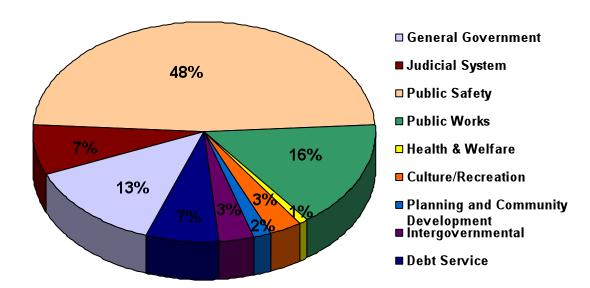
A picture of how Fayette County's millage rate compares can be seen when viewed with other counties of similar size. Compared with other counties with a population of 100,000 or greater, Fayette County has the fourth lowest millage rate, dropping one spot lower than the prior year.





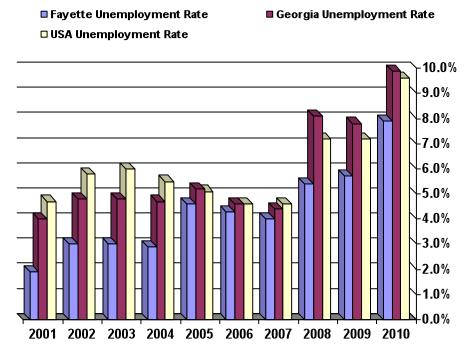
A property tax bill for the unincorporated area of the County contains four components. The largest component is attributable to the school system and is 73% of the overall property tax bill. The remaining property tax bill consists of 18 % for general county operations, 7% for fires services, and 2% for EMS services.

### Governmental Expenditures



The largest share of county resources are used to provide support to the public safety operations at 48% of total expenses. Among the services included in this component of expenditures are the Sheriff's Department, Fire and Emergency Services, E-911, Animal Control, Marshal, Public and Emergency Management, and the Coroner's office.

#### Unemployment Rate Comparison<sup>1</sup>



1 Source: Georgia DOL

The County has a highly skilled labor force that is very diverse and well trained. The superior quality of our workforce is supported by the following chart which compares the unemploy-ment rates for Fayette County, the State of Georgia and the United States for the last ten years.

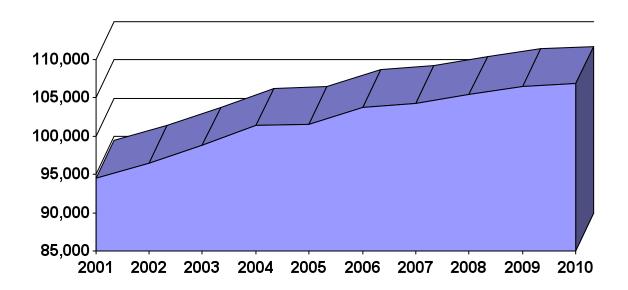
#### Personnel-Positions

The growth in the number of County employees has mirrored that of the County's overall population. However, due to the recent downturn in the economy beginning in FY 2008 non-essential vacated positions were frozen. These positions were eliminated in the FY 2010 budget. For comparison purposes, the budgeted FY 2011 positions are included below.

Division	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007
General Government	111	113	124	125	120
Judicial System	56	56	58	58	58
Public Safety	438	439	440	439	418
Public Works	45	48	51	50	49
Planning & Development	14	14	21	21	20
Culture & Recreation	17	18	19	19	18
Water System	61	62	63	62	62
Solid Waste Management	1	1	1	1	1
Stormwater Management	5	5	-	-	-
Total County Employees	748	756	777	775	746

## **County Population**

The County has become well known, not only regionally but nationally, as an ideal place in which to live and to work. The population growth is a further indication of the attractiveness of our County.





Administrative Services

## Fayette County, Georgia

#### **Finance Department**

The Finance Department presented a balanced budget for fiscal year 2011 on schedule and completed fiscal year 2010 mid-year budget reviews indentifying cost savings for the purpose of maintaining the county's strong financial position.

The Finance Department was actively involved with Human Resources in the implementation of the newly adopted self-insurance plan for employee medical benefits effective June 2010. Additional procedures were created to process, properly account for and report county activity.

A Request for Proposal (RFP) was issued for auditing services of the County's financials. The RFP led to the selection of an audit firm that has extensive knowledge with other governmental clients which has provided for a smooth transition changing auditors. In addition, this change resulted in a cost savings of \$65,000 over the next five years.

In 2010 the Finance Department revised various county policies and procedures to comply with state legislation or for other proposes having a financial impact on the County. The revised policies were:

**Systematic Alien Verification for Eligibility (SAVE) Policy:** Senate Bill 447 added definitions and clarifying language to SAVE program legislation. It also added requirements for contractors and sub-contractors who do business with government entities. In addition, the state's Attorney General issued a report which impacted local government SAVE program compliance.

**Investment Policy**: Senate Bill 369 made changes to state laws, which govern local government investments. The bill updated investment options and added clarifying language.

**Travel Policy:** This policy was updated to clarify the allowability of travel costs in specific circumstances.

The outstanding balance of certificates of participation from the Georgia Local Government 1998A Grantor Trust issue was reduced by \$752,000. The original debt issue, along with the associated lease pool and interest rate swap agreement, was \$5,000,000. This was the second reduction of unused funds, bringing the current balance to \$3,220,000.

In 2009, the County's insurance provided surety bonds to deputies on an individual basis. The initial premium for the year was \$21,500 and there was an additional charge

of \$100 each time a new deputy was hired. For 2010, the County changed to a blanket bond, which cost \$5,675 for the year with no additional costs.

The County has begun an initiative that is designed to improve performance and results in all areas, including leadership, strategic planning, customer and market focus, measurement and analysis, workforce focus, process management, and organizational results. It is called the Georgia Oglethorpe Award Process. A Finance staff member has attended two days of process training, and five days of training to be a Georgia Oglethorpe Examiner. The county has begun work on the measurement and analysis category, and the process management category.

The Finance staff researched and provided financial planning and analysis for the decision makers on the following topics:

- Single-County Judicial Circuit: Staff prepared an analysis of the cost of a single-county judicial circuit, as compared to the County's share of costs for the existing four-county Griffin Judicial Circuit (including Fayette, Spalding, Pike, and Upson Counties).
- **Employee vs. Independent Contractor (FICA)**: The County maintains social security coverage for its employees through a Section 218 Agreement with the State Employees Retirement System. Previously, the agreement required that if any seasonal poll worker was paid \$100.00 or more, the County must withhold social security taxes from their paycheck. Now, a poll worker can earn up to \$1,500.00 in a year before the County must withhold social security taxes. Other groups were identified to be employees rather than independent contractors per IRS definitions. Procedures were established to properly withhold and report social security and medicare taxes for compliance with IRS regulations.
- Clothing Allowance Policy: The Internal Revenue Service allows an employer to provide uniforms or safety clothing to employees within specified conditions.

  Procedures were reviewed with additional steps added to ensure adherence to the Internal Revenue Service rules.

The Finance Department worked with the Permits and Inspections Department to develop a cost analysis of expenses incurred on Commercial Greenhouse Permits, Demolition Permits and Notice of Violation. Based on the analysis, fees were established for these type permits in February 2010 to recover costs.

The Finance Department has taken on a leadership role in the bi-weekly MUNIS meeting group. This group continues to identify and monitor technical issues that face the County while offering assistance in addressing many of these issues. A MUNIS system

upgrade from version 6 to version 7, which allows increased security using role-base permissions for employee access, has been implemented.

In a continuing effort to move the County towards paperless processing, the Finance Department worked with Tyler Technologies and implemented a process to automatically link scanned documents to the associated check copy created during the accounts payable process. Procedures were developed to streamline the scanning process thus eliminating duplication and file storage requirements.

The Finance staff continued to work with the County's investment advisors on investment opportunities by providing a detail cash flow history and selection for the establishment of a trustee, obtaining a signed agreement for implementation of the investment strategy.

A comprehensive analysis was completed on all leave balance categories and a revised funding methodology was developed to reflect changes in the County's policy. This analysis identified corrections needed for various misclassifications and a reduction in the amount of current vs. long-term liability as reflected in the County's financials.

Reduced cost of various critical services related to communication included phone circuits with Deltacom, phone equipment and security monitoring with Data Voice, reduced phone lines with AT&T and long distance calling charges. An annual savings of over \$10,000.00 was realized. In addition, successfully avoided a proposed cost increase of 5% for ASP by Tyler Technologies on the Accounting, Budget, Payroll, Purchasing, and Water Utility Billing Systems totaling \$12,411.00 in cost avoidance over the next three years.

In the continuing effort to improve customer service, the Business Systems Administrator worked with the vendor to connect Crosstown Water Plant, the Distribution Shop, and the South Fayette Water Plant using VoIP technology allowing the capability of connecting to the County's main phone system with 4-digit dialing. Also created was a viable and affordable solution to Animal Control's need to record conversations and track the number of incoming phone calls.

#### Awards Received in 2010:

Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for Fayette County's and Fayette County Water System's 2009 Comprehensive Annual Financial Reports for the 17<sup>th</sup> consecutive year. This award is recognition that the Finance Department has succeeded in preparing a high quality comprehensive annual financial report. This recognition can be viewed as a positive factor by credit rating agencies and by others interested in the professionalism of a government's finance function. Posting of these reports on the County's web-site provides easy access for Citizens.

- Unqualified Opinion of the Annual Financial Audit for the 2009 fiscal year. An unqualified opinion given by the independent auditor states that the financial statements are presented fairly in conformity with generally accepted accounting principals. Receiving an unqualified opinion is the result of the Finance Department adequately maintaining the accounting system and having proper controls in place to ensure the reliability of financial information.
- Government Finance Officers Association Distinguished Budget Presentation Award for the 2010 Budget Document. This award is recognition that the Finance Department has succeeded in preparing a high quality budget document. Better budget documents contribute to better decision making and enhanced accountability. Posting of this report on the County's web-site provides easy access for citizens.



#### **Human Resources**

The Human Resources department is responsible for policy and procedure development and compliance; classification and compensation; recruitment and selection; payroll; retirement, employee benefits, development, and relations; performance appraisals, and special events. The mission of the Human Resources Department is to "provide timely, accurate, relevant and easily accessible human resource data, services, analysis and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources."

The Human Resources Department experienced another busy and productive year during 2010. Following is a summary of the major projects and accomplishments.

- ▶ Revised 911 Hiring Process Human Resources worked diligently with the 911 Center to enhance the hiring process for 911 Communications Officers. Nationwide this position is challenging to fill and keep staffed with qualified and successful candidates. In 2009 the County purchased a new software assessment program, CritiCall, which has established a good track record for identifying applicants with the basic skills that are essential for a proficient 911 Communications Officer. The selection process was overhauled to provide an interview process that is more relevant to the position and involves panel members from different areas of public safety, not just the 911 Center. The questions and grading scales for the panel interview were revised and an audio recording of an actual 911 call was included to inject a dose of reality into the process. The Director's interview that follows the panel interview was expanded to include more relevant questions and the participation of public safety personnel from other jurisdictions within Fayette County who are served by the 911 Center. An assessment tool for the onsite observation portion of the selection process at the 911 Center was developed in an effort to increase objectivity and reduce subjectivity. Human Resources will continue to monitor the overall effectiveness of this recruitment and selection process and will facilitate enhancements when deemed necessary.
- ▶ Transition to Self Insured Health Coverage As a result of spiraling premium increases for employee health care coverage, the Board of Commissioners elected to convert from a fully insured to a self insured health insurance program. In a year of extraordinary financial challenges on all fronts for the Board of Commissioners, this move allowed the County to continue to provide the same level of health care benefits without any premium increases. The transition involved working with a new third party administrator, Meritain, to oversee the payment of claims. Employees were informed about the changes during open enrollment meetings and through a variety of internal communications. Human Resources staff worked to insure the new plan mirrored the old plan and to confirm that all employee and dependent data was correct in Meritain's database. This transition proved to be a very time consuming and intense project for

Human Resources. It is expected that the self funded insurance program will provide the County with greater control of health care costs while providing the most efficient and cost effective delivery of services for employees.

- ▶ Online Open Enrollment through Munis Self Service Human Resources rolled out online benefit enrollment in the spring of 2010 during the annual open enrollment period. This allowed employees to select and verify their benefit selections electronically, either at work or from home through the employee home page, Munis Self Service. The data transferred seamlessly into their employee records in Munis, greatly reducing the types of errors that resulted from manual data entry in the past. As to be expected with a new program, there were a few bugs to work out and next years' open enrollment should prove to be an even better experience for all employees.
- ► Enhancements to Employee Evaluation Process Human Resources provided an enhancement in Munis as a part of the Employee Evaluations that allows supervisors to print out the final evaluation in a user friendly format that can be used when meeting with employees. Previously this information was not arranged in a manner that could be visually summarized by the end user.
- ► Kronos Time and Attendance Software Upgrade The County's time and attendance software, Kronos, reached the end of its engineering lifecycle during 2010 and was no longer supported by the vendor. Therefore, upgrading to a newer version was imperative in order to continue using Kronos as a data collection and delivery vehicle for Munis. Kronos is used to collect and store employee time and attendance information which is uploaded to Munis for payroll processing. Munis does not have the capability to provide the same level of detail and reporting options as Kronos. Without Kronos, record keeping of employee work hours is a paper and labor intensive process. As the new version would not run on the two current servers, plans were made to secure the necessary hardware to host the application on the IBM blade center. This arrangement will also provide a test environment that will be used for debugging and for training employees on enhancements with the new software version. Testing began in December and was to be followed by training in January of 2011 before switching over to the new software version of Kronos.
- ▶ The Employee Relations Committee continues to meet on a quarterly basis. Moderators include Jack Smith, Chairman, Board of Commissioners, Jack Krakeel, County Administrator, Connie Boehnke, Director of Human Resources and Lewis Patterson, Assistant Director of Human Resources. These meetings provide employees the opportunity to ask employment related questions and obtain direct answers so as not to cause confusion about topics that already often seem confusing and complicated. Questions and answers are posted on the Employee Home Page in Munis Self Service.

- ▶ Training was conducted for all supervisors on effective supervision and safety awareness. In addition, the Employee Assistance Program (EAP) provider presented several classes on substance abuse, harassment and workplace violence.
- ► Human Resources again coordinated the annual Holiday Open House, Employee Appreciation Lunch and Service Award Luncheon and Reception.

The annual Holiday Open House took place during December. This year appeared to be successful, particularly at the Administrative Complex where each department hosted their own mini-open house which gave employees the opportunity to visit other departments that they do not normally go to during the course of their normal daily routines.

The annual employee luncheon was very well attended and featured sandwiches and snacks from a local vendor at Kiwanis Park. The employees really seemed to enjoy themselves and a host of positive comments were received by both the luncheon committee and Human Resources.

The Service Award Luncheon at Frank's at The Old Mill recognized employees with 20+ years of service and later that day a reception was held at the Library for 5, 10 and 15 year employees.



### **Purchasing Department**

The Fayette County Purchasing Department procures materials, supplies, equipment and services for County departments, ensuring quality and maximum dollar savings under the supervision of the Fayette County Board of Commissioners. One of the main functions of the Purchasing Department is saving taxpayer money.

#### **2010** Accomplishments:

- Placed open market requisitions under \$20,000 out for quotes within 24 hours of receipt.
- Generated savings of \$19,309.07 for open market purchases under \$20,000.
- Created a form to compare State Contract Fuel pricing with County quotes obtained in the open market to ensure the County is getting the best price for fuel.
- Drafted contracts for the Staff Attorney's review for goods and services that were put out for bid by the Purchasing Department and awarded by the Board of Commissioners.
- Implemented the new Systematic Alien Verification for Entitlements program.
- For the calendar year through December 7, 2010, sold a total of 83 various assets on GovDeals.com for a total amount collected by the County of \$31,767.60.
- Began advertising the on-line surplus sales on the Fayette County website and Channel 23 in addition to continuing to advertise the surplus sales in the Fayette News.
- Undated and re-organized department forms and files.

## Fayette County, Georgia



Community Development

## **Building Permits and Inspections**

The Fayette County Permits and Inspections Department provides protection for the citizens of Fayette County by insuring minimum code compliance is achieved throughout every phase of the permitting, plan review and inspections process. Citizens are further protected by Fayette County inspectors who are specialists in their field (Structural, Electrical, Plumbing and HVAC). The knowledge, education, and experience requirements necessary to perform plan reviews and inspections at a professional level are considerable. The County Inspectors, Plans Examiner, Office Manager, and Permit Technician exceed these requirements.

#### 2010 Accomplishments

- Received approval from the Board of Commissioners to:
  - **1.** Create a set fee for Commercial Greenhouse Permits which allows the County to recover fees associated with the permitting and inspection process.
  - **2.** Implement a Demolition Fee to cover the County costs associated with the demolition of a structure.
  - **3.** Implement a Notice of Violation Fee to cover County costs associated with the enforcement of the International Property Maintenance Code and the Fayette County Code.
  - **4.** Implement a Commercial Re-roof/Repair Permit Fee which allows the County to recover departmental costs associated with the permitting and inspection process.
  - **5.** Declare five (5) abandoned structures as public nuisances and proceed with formal Public Nuisance Abatement Proceedings to insure their removal.
- Completed an audit by the Insurance Services Office (ISO).
- Improved departmental ISO Score to a "3" for Residential construction & "3" for Commercial construction. Only six (6) other departments Statewide have achieved as high a score and none have scored higher. An improved ISO rating by our department allows citizens and businesses a reduction in insurance costs associated with new construction.
- Participated in the "Fayetteville Executive Lock-Up" to benefit the Muscular Dystrophy Association and raised \$1,070.00 for "Jerry's Kids".
- Developed and implemented reports with EnerGov to eliminate daily tracking of permit, plan review, and inspection data by staff for required Insurance Services Office (ISO) tracking.

- Scanned 1035 Recorded Subdivision Plats to "S:Drive".
- Revised existing road list and addresses to accommodate the new Veterans Parkway, Sandy Creek Road and South Sandy Creek Road.



## **Planning & Zoning**

The Fayette County Planning and Zoning Department is responsible for developing long and short range plans to guide the growth of the unincorporated county and the administration of regulations that implement these plans for growth.

#### **2010 Accomplishments**

The Planning and Zoning Department, in collaboration with the Stormwater Department, Engineering Department and local design professionals, reviewed and proposed amendments to the Fayette County Subdivision Regulations, in its entirety, resulting in several associated amendments to the Fayette County Code of Ordinances including the Development Regulations. The benefit to the public is an ordinance that is more clear and concise, and that is in compliance with State platting requirements.

The Planning and Zoning Department submitted the first round of proposed amendments to the Fayette County Zoning Ordinance to the Board of Commissioners. The benefit to the public is an ordinance that is more clear and concise, and that is up-to-date with current departmental policies and procedures.

Several pages of the Official Zoning Books were replaced and the zoning affixed to the new pages. The parcels were updated on the new pages and the maps were made more readable for the public as the pages had deteriorated from years of use.

The Planning and Zoning Department facilitated the approval and adoption procedure of the FY 2008-2009 Annual Update of the Capital Improvement Element and Short Term Work Program for Fire Service Impact Fees including unincorporated Fayette County, Brooks, Tyrone, and Woolsey. State of Georgia Minimum Planning Standards requires Georgia Department of Community Affairs and Atlanta Regional Commission approval. The benefit to the public is the continued collection of impact fees to offset the cost of new infrastructure for the provision of fire services.

To ensure the accuracy of regional transportation planning efforts of the Atlanta Regional Commission (ARC), the Planning and Zoning Department completed an extensive review of ARC draft 2040 forecasts for households and employment in the 54 Traffic Analysis Zones (TAZ's) comprising Fayette County. This review was coordinated with Fayetteville, Peachtree City and Tyrone to develop a set of revised forecasts for use in ARC's "Plan 2040" Regional Development

Plan. The benefit to the public is more accurate transportation forecasts which affect Federal and State transportation funding, administered through ARC.

The Planning and Zoning Department initiated the indexing of nonresidential site plan files. The indexing of these plans will facilitate the creation of a Geographical Information System (GIS) shape file indicating the respective site for each nonresidential development. The benefit will be a shape file that can be used by other departments (Stormwater, Engineering, Fire Marshal, etc.) to quickly identify the appropriate site plan for a particular nonresidential development to serve the public in a timelier manner.

The Planning and Zoning Department has begun the process of digitally scanning departmental records for the importation into the TCM (Tyler Content Management) archival software. The benefit will be the ability to electronically search and retrieve records that currently only exist in paper form with the TCM archival software to serve the public in a timelier manner.





## Community Services

## Fayette County, Georgia

### Elections & Voter Registration

The Elections and Voter Registration Department is committed to conducting fair and impartial Federal, State and local elections and to register citizens to vote. We ensure that the electoral process will be conducted professionally and consistently, and that we demonstrate neutral and non-partisan decision-making that is based upon us having a thorough knowledge of and that we comply with all election laws. We are dedicated to providing excellent customer service to candidates, elected officials, media and voters by following and helping the public to follow current Federal, State and location election laws.

It is primarily the duty of the Voter Registration section of the Elections and Voter Registration Department to register new qualified Fayette County residents to vote. These are from citizens who have brought registration applications directly into the Elections Office as well as those applications that are received through the Department of Driver's Services, public libraries and Human Services sites. During 2010, 4,259 voters were added to the Fayette County registration rolls – 2,649 were new registrations and 1,610 were transfers into Fayette from other Georgia counties. It also is the responsibility of this section to keep the election voter rolls updated with current names, current addresses, and to remove those voters who have either died or been convicted of felonies. This will keep the Fayette County Elector's roll accurate and up-to-date with citizens that are eligible to vote. During 2010, 1,570 changes were made to names and addresses as well as 1,933 duplicate registrations were entered in order to record a contact from voters already present in the database.

During 2010, the Elections section of the Fayette County Elections & Voter Registration Department conducted four major Primary, Primary Runoff, General and General Runoff Elections. All 36 of the County's precincts were open for these elections with County Board of Educations and the Board of Commissioners filling two posts each. These elections also contained state-wide races for Governor, Lt. Governor, Secretary of State and Labor, and Insurance Commissioner. There were 75,732 votes cast at the 36 polling locations during 2010 as well as 22,129 votes cast during Early and Advance Voting.

The Elections Board and staff recruited and trained approximately 450 persons to staff and operate the County's 36 precincts. We strive to retain quality Poll Officers from year to year, keep them knowledgeable of all old and new laws, and meet all requirements to satisfy the accurate completion of all elections.

The full-time staff and the Fayette Elections Board members attended various three-day training conferences under the direction of the Georgia Elections Official Association and the Voter Registrars Association of Georgia. These conferences help us to keep up with all law changes and new and better election procedures. The interaction between all 159 Georgia counties assist in learning new and better ways of conducting voter registration and elections.

It is the goal of the Elections and Voter Registration Office to conduct uncontested elections to the best of our ability and to maintain public confidence by running an efficient office.

### Library

The Fayette County Public Library continues to be a very busy place! Expansion has begun, with over 5,000 square feet to be completed August 2011. The expansion will make room for 36,000 volumes of books and materials with a mixture of study carrels, study rooms and seating in the meeting room of over 200.

In 2010 a new children's librarian was hired. Her motto: "Libraries are not just about books, they are about people, and children are my favorite kind of people." Programs for children included "Times for Twos" every Tuesday at 10:00; Preschool Story ages 3-5, Tuesdays at 11:00; and "Celebrate Yourself and Others", Thursdays @4:00 p.m.

Fayette Piedmont also partnered with the Library and offered the program "Baby Dayzzz", for babies up to 6 months. This program offered support and answers to all parenting and newborns questions.

In 2010 the library was open 3,415 hours. 741,342 patrons visited the library and 36,247 patrons were registered at this library. Over 130,000 volumes were in the collection with many other resources available to the citizens. 48,856 customers used the PC Reservation computers. 45,864 customers used the Online Public Access Catalog. There were 654,205 total adult circulations and 145,410 total children circulations. 4,267 Pines loans were received and 4,409 loans were sent. 17,992 people attended the children's programs, 20,115 people attended the 122 adult programs. 3,456 volunteer hours were logged.

Services offered at the library included: Free self-paced computer tutorials in the education learning lab for students grades K-9 with a lab teacher present; free access to internet and wireless service; free self-paced language classes featuring Rosette Stone software in Spanish, German, French, Chinese, Japanese, and Italian and a live Spanish teacher every Wednesday; and, downloadable Audio Books-Access to over 1400 audio book titles which could be downloaded from home. This library ranked the third highest in the state for its usage.

With the incredible financial support from the Friends of the Fayette County Public Library, the library successfully hosted a variety of activities that were well attended by the community:

- Third annual Fayette On the Page (One Book, One community) culminated with a live reading of the play "Dairy of Anne Frank" to standing room only crowd directed by Clayton State University theatre student Kalani Fraser.
- Highly successful Summer Reading program for children, teens and adults.
- 12<sup>th</sup> annual Blended Heritage celebration themed, "Soul Stir Fry" brought together a
  tapestry of the many cultures in Fayette County.
- Monday Morning Mystery and Thursday evening book discussion groups.
- Single author visits included Patrice Dickey and Dr. Ferrol Sams.
- Emerging Writers Showcase.
- Staff completed many Web junction courses for staff development.



## Fayette County, Georgia

#### Parks and Recreation

The Fayette County Parks and Recreation Department's purpose is to improve the quality of life for all the citizenry of Fayette County with diverse, social, economical, cultural, education and recreation needs by implementing and maintaining safe year round programs, classes, special events and facility usage.

Fiscal Year 2010 was a challenging year due to reductions in the budget as a result of the lagging economy. Even so, the Department was determined to maintain excellent service to the public by offering high quality, fun, diverse recreation services, programs, and well maintained facilities for all segments of the community.

Staff has successfully worked to overcome budget reductions through hard work and creative ideas. One budget reduction line item that staff overcame was the elimination of janitorial services for the buildings by utilizing court ordered community service workers. Through these workers and staff's efforts, facilities continue to be well stocked, clean, and safe for the patrons.

Staff also utilized a volunteer group from a local church to repair and paint a pavilion at a minimum cost to the county. Through the use of volunteer labor, this group revitalized a structure that many citizens can now enjoy for years to come.

Even though the budget saw a reduction, the Parks and Recreation was able to make some improvements to the Parks to ensure the citizens continue to have quality facilities. These improvements included such things as refurbishing the outdoor basketball court, installing concrete disc golf tee boxes, shot put area, and a new batting cage. These improvements provide both individual citizens as well as organized groups an opportunity to utilize these areas in order to improve their skill as well as maintain a healthy lifestyle.

<u>Partnerships</u> - Thousands of youth in the county are served through the partnerships the Parks and Recreation Department has formed with the volunteer Youth Athletic Associations. This year, with the implementation of the Youth Athletic Association Policy and Procedures Manual, these associations have become more accountable to the citizens of Fayette County.

## Fayette County, Georgia

The collaborate effort the Parks and Recreation Department maintains with the Fayette County Board of Education allows many citizens an opportunity to recreate in indoor recreation activities.

In 2010, the Parks and Recreation Department began discussions with citizens in the north end of the county regarding the usage of Kenwood Park. Because of the open dialog with these citizens, improvements to Kenwood Park were made to insure the safety of the Park after hours and the safety of local citizens. Also through the open dialog, an initiative transpired to establish the framework of a Kenwood Park and Recreation Association. This new association should come to fruition in 2011.

Revenue Based Programs, Classes and Leagues – Recreation programs, classes and adult leagues continue to thrive thus proving that citizens desire to be active in Parks and Recreation even in tough economic conditions. In 2010, staff increased the number of programs and classes offered to the citizens by 3% in an effort to meet the citizen's needs. Picnic facility reservations also increased by 52%.

<u>Department Initiatives</u> - The Department began a marketing effort to communicate to the community the value of Parks and Recreation and to inform the community of upcoming events and programs. One important step in the marketing effort was to keep up with the new media technology such as Constant Contact. Staff is working toward other social media such as Facebook and Twitter with hopes of having these in place by 2011.

Another initiative staff began working on in 2010 was providing the community with 24/7 access to register for classes and activities. The Parks and Recreation Department began contract negotiations with Paymentus Corporation to handle online payments. Fruition of this initiative will begin in January 2011.

<u>Awards</u> - The Parks and Recreation Department received the 2010 Georgia Recreation and Parks Association State Publication Award. This award recognizes the agency with the best brochure. Criteria for the award include such things as readability, clear purpose, visual appeal, appropriate use of graphics and font, creativity and a product that promotes the benefits of Parks and Recreation.

The Parks and Recreation Department also received the 2010 Georgia Recreation and Park Association 4<sup>th</sup> District Athletic Program Award for its Girl's Middle School Volleyball League. The Athletic Program Award recognizes the most innovative and outstanding athletic program in the district.

<u>Summary</u> - Because the staff believes parks and recreation positively impacts health, crime prevention, the environment, the economy and the quality of life for the citizens of Fayette County, the staff's goal in planning for the future will continue to be to evaluate the quality, efficiency and effectiveness of the services, programs and facilities the Parks and Recreation Department offers. Through a concerted effort between citizens, volunteers and staff, Fayette County will continue to be a quality place to live, work and play.



### Recreation Facilities in Fayette County



Lake Kedron Peachtree Parkway 7 Acres



Playground Fishing **Boat/Dock Ramp** 

Kenwood Park Basketball 265 Hwy 279 **Tennis** 172 Acres Sand Volleyball Multipurpose Field Trails/Paths Playground Pavilion Restrooms



**Brooks Park** 120 Railroad Ave 17 Acres



Baseball Softball Walking Paths **Pavilion** Playground



McCurry Park McDonough Road

Kiwanis Park 936 Redwine Road

40 Acres



130 Acres

Soccer Disc Golf Walking/Running Track **Ropes Course** Playground

Playground

Trails/Paths **Pavilions** Restrooms

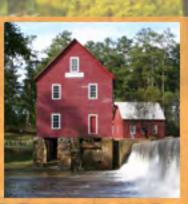
**Baseball Complex** 

**Outside Bsketball Courts** 

**Tennis Courts** 

Softball

Football



Starr's Mill Highway 85 & 74



Fishing Picnic Tables



Lake Horton Antioch Road

82 Acres

Walking Trails Tot Lot **Fishing** Boat Dock/Ramp **Pavilions** Restrooms

### Tax Assessors' Office

The primary responsibility of the Board of Tax Assessors is to appraise property at fair market value as of January 1 of each year to ensure that each property owner pays only his proportionate share of tax. The Tax Assessors Office successfully submitted and received approval of the 2010 Tax Digest from the Georgia Department of Revenue.

The Fayette Assessors consists of a staff of nine appraisers, one clerk, one GIS mapper and two part-time appraiser aides. The appraisers track ownership changes, parcel boundaries, zoning, use, building and property characteristics, tax exemptions, trends in sales prices, constructions costs, rents, incomes, expenses and personal property assets in order to appraise property each year. Real estate, furniture, fixtures, machinery, equipment, inventory, boats, aircraft, heavy duty equipment, golf carts, mobile homes and motor vehicles are appraised by staff. All county appraisal staff must successfully complete at least forty hours of approved appraisal courses during each two years of their tenure as an appraiser. Board member, Sam Burch, was appointed for another six year term.

The Mapping/Cartography Department of the Assessors' Office is where the tax digest begins. The primary responsibility of the cartographer is to establish a property identification number (map parcel number). The map parcel numbers are then entered into the data base with all the necessary information for the appraisal department to locate the property and assess it according to its current market value. Aerial photography is vital since it allows the cartographer to draw a tract from the legal description stated in the deed and then overlay the drawing on the aerial photography to identify any existing structures. Bryan Fairrel has successfully maintained and updated all base layers of the GIS Tax Maps with ESRI software.

The Tax Assessors' staff is required to adhere to appraisal procedures established by the State of Georgia Department of Revenue. Much of the data gathered and used by the Assessors' staff is public and can be viewed through our website.

The Tax Assessors Office is also responsible for refunds of taxes; time and manner of filing claims and actions for refund. The appraisal staff has successfully remained current on all Re-Assessment and Refund requests for 2010.

### Public Safety



### Fayette County, Georgia

A Strong Community ...

... a Brighter Future

### **Animal Control**

The Fayette County Animal Control department is authorized by the State of Georgia and the Fayette County Commissioners to uphold and enforce laws pertaining to animals. These include animal cruelty, leash laws, and the quarantine of bites cases. Animal Control is available 24/7 for emergencies involving animal bites, rabies suspects and animals that are causing a threat to public safety.

In 2010 Animal Control worked in conjunction with the County's Buildings, Grounds and Maintenance Department and the County Environmental Engineer, along with the State Department of Agriculture, to insure Animal Shelter compliance with EPA and State standards. A new septic system and pump assisted drain field were installed at the Animal Shelter. All drains were covered to prevent the spread of disease and also to prevent solid waste from entering septic system and thereby reducing the frequency of septic tank maintenance and failures.

Animal Control management realized that even during this present economic downturn staff must receive the training necessary to continue to provide high quality Animal Control services to the citizens of Fayette County. A senior staff member was able to attend the State Department of Agriculture Animal Protection Division held a Disaster Response Clinic held at the Farmers Market in Macon. And a scholarship was obtained for an Animal Control Officer to attend the Southeastern Animal Control Association's annual training.

The telephone system at the Animal Shelter was upgraded to include optional recording capability and upgraded hardware. These features were added as part of a county wide effort to improve communications with its satellite locations. This upgrade should make the Animal Shelter's telephones impervious to the affects of the weather (which has caused issues in the past) and the new record feature will enhance Animal Service's ability to conduct investigations and improve customer service.

In a continuing effort to improve the Animal Shelter facility an 118 foot by 76 foot fence was installed around the back yard. Materials and labor were donated for this project. This six foot high fence has enhanced security for the Shelter's barns and goat pens, as well as provided a safe area for potential adopters to try out the dogs before adopting. This fenced area also compliments the shelter's volunteer dog walking program which has garnered a lot of support from the citizens of Fayette County and serves to increase public awareness of the plight of our County's strays.

A Strong Community ... a Brighter Future

### Public Safety

# Fayette County, Georgia

A new Animal Control van was picked up in Warsaw Indiana. The van's cost was budgeted out of 2009's budget. Only minimal funds were used this year to equip the vehicle with emergency Lights and animal capture safety equipment. This vehicle I expanded Animal Control's fleet to include three vehicles with the capability to transport multiple animals without unloading. This new unit allows us to put three Officers on the street whenever the need arises as well as enhance the quality of services that Animal Control provides to the citizens.

In 2010 volunteer opportunities were increased. Asides from the website volunteers (citizens photographing our adoptable pets and downloading them to our media websites) a dog walking program was created which is staffed by over a dozen volunteers and has been very well received by the county citizens. It is the hope that this new program will not only benefit the unclaimed dogs we keep at the shelter but will increase the public's awareness of the problem of the overpopulation of pets in our community.

The Animal Control Director met with the Georgia Department of Corrections Probation Operations and received approval to use State mandated volunteers to assist in Shelter cleaning operations. Fayette County Animal Shelter has also been added to the University of Georgia (Athens Clarke) probation services as an approved location to serve Court ordered community service. By increasing the number of volunteers to assist in the day to day cleaning of the shelters kennels Animal Control will be able to free up its field officers to serve the citizens more effectively.

The Animal Control Director and staff were proactive in 2010 in educating the citizens on various services provided. Articles appeared in local Fayette newspapers on various topics including a discussion regarding the increase in the population of wildlife in our communities and educating the public on what Rabies symptoms look like and what steps citizens should take to protect their families and pets.

Animal Control participated in the shelter Program "IAMS" Home for the Holidays which encourages adoptions from animal shelters and responsible pet ownership by providing educational materials and incentive coupons given out at the time of adoption.

The Animal Control director accompanied Public Safety staff to Town Hall meetings in Brooks, Woolsey and Tyrone where they were asked to speak to the services their departments provide for the citizens of these communities. Directors presented a power point presentation and fielded questions about their respective departments.

The Animal Control Director and an Officer participated in this year's "Public Safety Night Out" which was held at the Fayetteville Pavilion. Animal Controls new unit was on display

A Strong Community ...
a Brighter Future

and a table was set up on which photos of our staff and pets available for adoption were displayed.

Animal Control continued their relationship with Wal-Mart and Clorox which currently supply most of our pet food and disinfectant needs. Donations from Clorox amassed to over 6 pallets of litter, 6 pallets of bleach and other cleaning supplies in fiscal year 2010. This represented a significant savings to their budget.



### E 9-1-1 Communications Center

The Fayette County E911 Communications Center provides optimum communications for the Fayette County Fire & EMS Department, the Fayette County Sheriff's Office and the Fayette County Marshal's Office, all of which include the unincorporated areas of Fayette County-Brooks, Woolsey and Inman, the City of Peachtree City Fire & EMS Department, the City of Fayetteville Fire Department, the city of Fayetteville Police Department, and the Town of Tyrone Police Department.

Accomplishments in 2010 consisted of:

- Completed 911 Expansion on schedule and under budget.
- Reduced turnover rate year-over-year by 43%.
- Increased performance development training hours per employee without additional budget expense.
  - $\sqrt{}$  Security and Integrity certifications and re-certifications via the internet
  - √ GCIC certifications and re-certifications via the internet
  - √ NECC Certifications for 911 Core Curriculum Instructors
  - √ CPR certifications and re-certifications
  - $\sqrt{}$  NIMS certifications via the internet (IS, 100.a, IS 700a, IS-701.a, IS-703.a, IS-704)
  - √ 4 Cadets achieved P.O.S.T. Basic Communications Officers Certification
  - √ EMD Certified employees completed additional training (via CD) relative to: Accelerator Stuck Protocol, MPDS Stroke (CVA) Protocol, MPDS Overdose/Poisoning (Ingestion) Protocol, MPDS Hemorrhage/Lacerations Protocol, MPDS Unconscious/Fainting (Near) Protocol and MPDS Falls Protocol in addition to completing semi-monthly EMD CDE Quiz required to maintain certification.
- Developed CAD Consultant RFP (#751 and #763) and CAD RFP (#741).
- Reduced budget spending year-over-year by \$66,338.00 or 2.7%

### Fire & Emergency Services

The Department of Fire & Emergency Services mission is to protect life, property, and the environment. To accomplish this mission the county staffs 9 stations to cover the fire & EMS needs of the unincorporated county and the Towns of Tyrone, Brooks & Woolsey and the EMS needs of the City of Fayetteville. During 2010 the department has again experienced an increase in the amount of emergency responses and in the number of public relations requests.

The department continues to promote fire and EMS safety through the education of the public. The department received a federal grant to purchase a training simulator for instruction on the proper use of fire extinguishers. This simulator and the associated training course are available to community groups and businesses located within the county. Community CPR and the early activation of 911 are a vital link in the survival of heart attack and stroke. The department encourages the community to DIAL 911 immediately to allow firefighter EMT's and paramedics to reach the scene as quickly as possible. The department continues to maintain a five minute response time for the first unit to arrive on the scene and an eight minute response time of the medic unit.

During 2010 the department also recognized the following accomplishments:

- \*Purchase of 3 new replacement Medic Units. These units were placed at Station 2, 3, and 4.
- \*Completed the ISO (Insurance Services Office) review. Survey results pending and expected in early 2011.
- \*Hiring of 14 replacement personnel to be deployed on Dec 28, 2010.
- \*Completed a deployment study on the relocation of Medic 2 to Station 1. Implementation in January 2011.
- \*Received a matching grant for the purchase and installation of a new back up power at Station 8.
- \*Developed and implemented a Swat Medic program to support the medical mission of the Sheriff's Office Swat Team.

Fayette County, Georgi

### Public Safety Fayette County, Georgia

### Marshal's Office

Fayette County's newest park, Kenwood Park, continues to be a popular place for the citizens of Fayette County, as well as non-residents. The Marshal's vehicle counts over the last two years verify that over 50% of the park usage is by non-residents of Fayette County. Even with the high usage rate the Marshals have been able to hold down many unfavorable actions in the park. The Marshal's department personnel have continued to interact with the community and the patrons is a positive way, asking for and receiving help in policing the park thus maintaining a safe place for families to come and enjoy the facilities.

Presently the Marshal's Department is mandated to conduct a Substance Abuse testing program. Under this program the Marshal's Department must test a number equal to 50% of the eligible county employees each year. Because the number of employees changes (sometimes daily), the number of eligible employee positions to be tested each year is audited. The Marshal's Department works closely with the Human Resources Department to ensure that all required job classifications are added to the testing pool. All new employees (full & part time) are also tested before starting their employment. The Substance Abuse testing program continues to be very successful. It assures all county employees and citizens that Fayette County is serious about providing a safe environment for all to work and live in. This program saves the Fayette county citizens tax money by reducing accidents, sick time and possible law suits.

In 2010 the Fayette County Commission passed a new ordinance concerning personal care homes in the County. The Marshal's Department was given the task to administer the new ordinance which includes running background checks on the owner/operators, to work with other county departments such as the Fire Marshal, Environmental Health and Zoning, and to issue a license to the establishment.

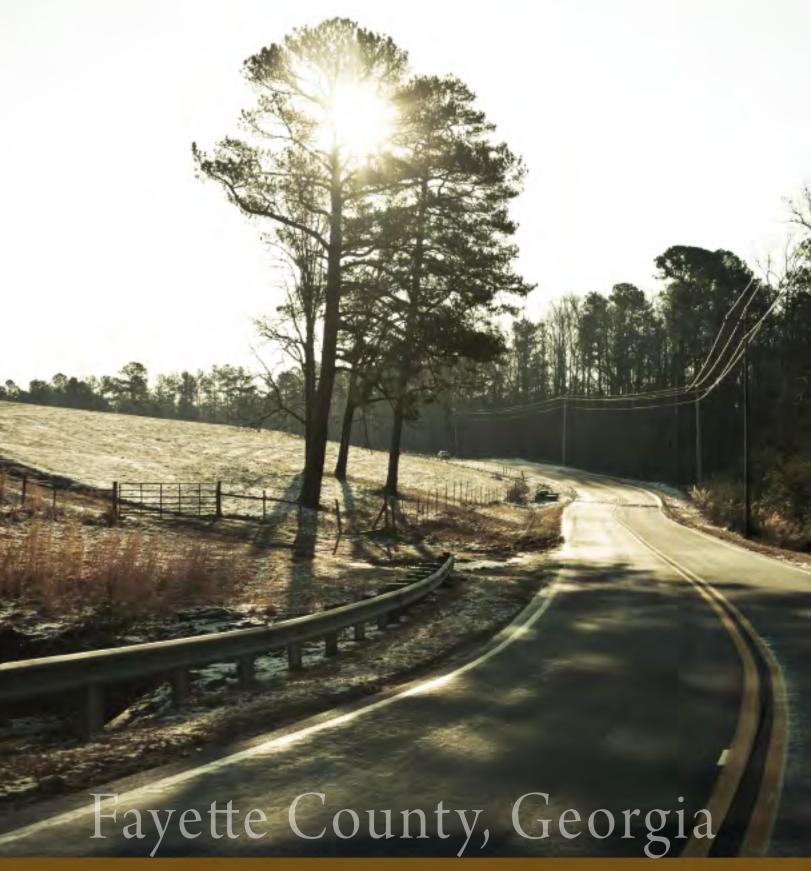
The Marshal's Department developed and implemented a new application, inspection, verification and licensing procedure effective July 2010. This required a period of education for both the county's employees and the owner/operators of the personal care homes. Guidelines are now in place to ensure that all personal care homes are inspected for safety and environmental compliance. The ordinance sets a limit on the number of persons being cared for, thus ensuring their well being and safety. Also now provided is a list of these homes so that emergency response personnel know where these homes are and how many patients reside in each home.

The Fayette County Commission passed an ordinance in 2010 governing the licensing and operation of coin operated machines. The Marshal's Department was tasked with the administration of the new

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ordinance. As with the personal care home ordinance, the Marshal's office developed a new licensing procedure which included inspection and location of the machines within each store to ensure they were properly identified and licensed by the state. Also included was the education of the store owners and of the deputy marshals assigned to the inspection process. This ordinance puts the store owners on notice that the Marshals are inspecting these machines for compliance, and ensures the operators know that gambling will not be tolerated in Fayette County. The Marshal's Department is currently developing a new 15 passenger van course in conjunction with Travelers Insurance. This course will be required for all county personnel and volunteers who drive 12 to 15 passenger vans for any and all county functions. This course is in addition to the Defensive Drivers Course presently taught by the Marshal's Department and required of all Fayette County Government and volunteer drivers. This course is designed to help lower the number and severity of accidents, thus lowering the liability for Fayette County and reducing the human suffering from such incidents. A Strong Community a Brighter Future Favette County Creorota

### Public Works



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### **Public Works**

The Division of Public Works is the umbrella organization that includes the Departments of Building and Grounds Maintenance, Fleet Maintenance, Roads and Engineering. Public Works also implements the County's Transportation SPLOST program.

In 2010 Public Works continued to represent Fayette County at the Atlanta Regional Commission's Transportation Coordinating Committee. This committee provides technical advice to the Transportation & Air Quality Committee regarding transportation issues within the Atlanta metropolitan region. Coordination with the Atlanta Regional Commission ensures local projects are included in the region's Transportation Improvement Program and that the County remains competitive in seeking Sate and Federal aid for transportation projects. Three programs in particular dominated Fayette County's interaction with the ARC in 2010:

- Plan 2040 Much of the County's involvement at ARC during 2010 was dedicated to the ongoing development of the Atlanta Region's Plan 2040. This document will be the planning tool used by the region to accommodate economic and population growth sustainably thru the year 2040. The plan establishes performance standards for local governments as well as a transportation project selection process that will be used for all projects seeking federal aid. The performance standards and project selection criteria were developed in 2010 along with a draft list of transportation projects. Plan 2040 will be completed and considered for adoption by the ARC in 2011.
- Transportation Investment Act of 2010 Pubic Works staff also represented the County at various regional meetings pertaining to the State of Georgia's Transportation Investment Act of 2010. This legislation allows the citizens of a region (Fayette is one of ten Counties in the Atlanta region) the opportunity to vote on a one percent regional sales tax to fund transportation projects in their region. Much work is required at the regional level by GDOT and various elected officials in preparation for a vote in the summer of 2012.
- 2010 Comprehensive Transportation Plan Fayette County's new Comprehensive Transportation Plan (CTP) was completed and formally adopted by the Board of Commissioners in December 2010. The CTP is a planning document that is used to help prioritize and implement transportation projects in the County. Having a current CTP is critical when competing for state or federal aid on projects, such as those associated with Plan 2040 or the Transportation Investment Act of 2010, described above. Notable CTP activities in 2010 included several public meetings, a three-week review and comment period of the draft document and presentation to the County Board of Commissioners and various City Councils. The final CTP is posted on the County's webpage.

### Buildings and Grounds Maintenance

The Fayette County Buildings and Grounds Maintenance Department maintains the recreational grounds and buildings owned and operated by the Fayette County Board of Commissioners.

In 2010 the Building and Grounds Maintenance Department completed over 2,150 work orders. Many work orders are scheduled preventive maintenance items, such as changing air filters in HVAC systems. Unscheduled work orders are typically corrective in nature and issued in response to a problem identified by another County Department or citizen. The scope of work orders range from repairing leaky faucets to remodeling office space.

Listed below are some highlights of projects completed in 2010. As indicated in the list, Building and Grounds Maintenance works closely with the Parks and Recreation Department and various recreation-based organizations and associations within the County.

#### **Brooks Park**

- Removed water damaged carpet from the basement of the Brooks Field House;
- Raised all irrigation heads and valve boxes on all fields;
- Replaced stolen ground straps; and
- Re-mulched play ground.

#### Kiwanis Park

- Ran new irrigation wire and installed new irrigation controller on field #5;
- Installed new irrigation on field #6;
- Re-mulched playground;
- Completed renovation of four press boxes; and
- Installed new ice machine.

#### McCurry Park

- Repaired walking trail dips with concrete;
- Installed new electrical system at Concession Stand;
- Landscaped around disk tee boxes and running track;
- Re-graded and placed sod at field # 5 at softball;
- Installed new sod around goal mouth and worn spots at south soccer;
- Installed new wind screens on fields #6 and #7 at softball;
- Raised irrigation heads and valve boxes at football and softball; and
- Re-mulched playgrounds at north soccer, softball, football and picnic areas.

#### **Purchasing**

Delivered 1,072 boxes of copy paper for Purchasing.

#### Stonewall Complex

- Added cabinets and rebuilt desk for WIC Office;
- Added storage to break room;
- Installed programmable thermostats; and
- Provided new controls on generator.

#### **Historical Society**

- Rebuilt ADA ramp; and
- Removed wall paper from restroom, textured walls and painted.

#### Fire Station #8

Removed old generator.

#### Water System

Painted main office area.

#### McElroy House

Installed window type heat/ac unit upstairs on back porch.

#### Senior Center

Removed wood and carpet flooring and cut off four doors.

#### Justice Center

Built frame for bulletin boards.

#### Public Works/Fleet Maintenance Yard

- Pressured washed fleet main building;
- Remodeled upstairs and downstairs offices;
- Built 30-ft x 100-ft pole barn;
- Remodeled old shop with new overhead doors and painted building; and
- Installed 88 ft of privacy fence.

### Fleet Maintenance

Fleet Maintenance performs preventative maintenance and repair work on County vehicles, heavy equipment and hand-held tools. The Department also operates and maintains the County's fueling stations and emergency generators. Summarized below are the notable accomplishments for 2010.

- Provided a cost-effective preventative maintenance and repair program for County vehicles and equipment, including continued use of Fleet Maintenance by the Sheriff's Department.
- Continued utilizing GovDeals.Com as an on-line source for disposal of surplus equipment. This system is proving to be more efficient and profitable than the traditional annual auction. GovDeals.Com is also being used to sell used tires to recycling/re-use companies instead of paying a fee to dispose of the tires.
- Two mechanics were enrolled in and completed a Hale Fire Apparatus Pump repair class.
- Continued an on-going effort to reduce maintenance cost through research and selection of parts and components that extend replacement and/or service intervals. Because of this effort maintenance and repair costs for on road vehicles were reduced approximately 1.7 percent in 2010 as compared to 2009.
- Maintenance and repair costs for off road and other equipment showed a marginal increase in comparison with CY 2009. This was the result of tire replacement on the rubber tire loader and major drive train and undercarriage repairs to aged off-road equipment.
- The number of repair orders increased by approximately 15.7 percent, from 2,853 in 2009 to 3,303 in 2010. Fleet staff remained the same during this time and the average cost of each repair order dropped from approximately \$123 to \$115.



### Road Department

The Road Department maintains over 500 linear miles of right-of-way and an additional 50 miles of prescriptive easement/gravel roads. Typical maintenance activities include asphalt resurfacing, pothole repair, stormwater infrastructure repairs, erosion control, right-of-mowing, trash removal, gravel road scrapping, and traffic control sign placement and upkeep. This work is performed though a combination of in-house field crews and contractors.

2010 was a good year for the Road Department. Internal staffing changes stabilized, the weather was cooperative for paving and grading work, and the Department realized improved efficiencies with right-of-way mowing and paving. Described below are the notable accomplishments in 2010.

Paving/Asphalt Resurfacing – Paving operations ran for seven months in 2010 and the asphalt crew paved 28.5 miles (49,570 tons of asphalt). The goal for the year was 25.0 miles. A milling contractor was used in 2010 to prepare select roads in advance of resurfacing operations. This system worked well and improved quality and efficiency.

In addition to County paving, the Georgia Department of Transportation had several large paving projects in the unincorporated County, including Highway 85 Connector and State Route 85. Hwy 85 Connector, as well as additional roads in Tyrone, Fayetteville and Peachtree City were resurfaced in the spring of 2010 by GDOT using funds from the American Recovery and Reinvestment Act (ARRA) of 2009.

Other Paving Operations – In addition to the traditional road resurfacing, the Road Department did paving work at five County facilities:

- Fire Station No. 9 on Seay Road;
- The Fayette Counseling Center on Bradley Drive;
- The Buildings & Grounds Maintenance Department on McDonough Road;
- The 911 Communication Center; and
- Various parking lots repairs at McCurry Park.

Completion of the West Fayetteville Bypass, Phase 1 – The Road Department's paving crew spent nearly 20 percent of the paving season on the WFB, Phase 1, and laid over 16,500 tons of asphalt. The nature of the project required several mobilizations and coordination with other aspects of the project to maintain traffic on Huiet & Lester Road throughout the project.

Completion of Snead Road Improvements – This was a Capital Improvement Project (CIP) for the two-mile segment of Snead Road between Chappell and Old Greenville Roads. The project scope included right-of-way acquisition, drainage improvements, corrections to horizontal and vertical curves, establishment of shoulders, installation of a stone base and asphalt paving. Grading, drainage, shoulder and paving work was completed in 2010. Except for some concrete work associated with headwalls and drive-way tie-ins, all work on this project was completed by the Road Department.

Roadside Mowing and Maintenance — Right-of-way mowing received particular emphasis in 2010 and the Road Department utilized multiple mowing crews during much of the year to control vegetation along County roads. Two seasonal employees were used to assist with mowing and the crews completed three mowing cycles, totaling over 600 roads. Several of the County's arterials and collectors were mowed a forth time. A new 10-ft side and rear rotary mower was acquired late in 2010 and should further improve efficiency in 2011.

Maintenance crews performed routine drainage work on ditches and culverts and inmate details collected roadside trash.

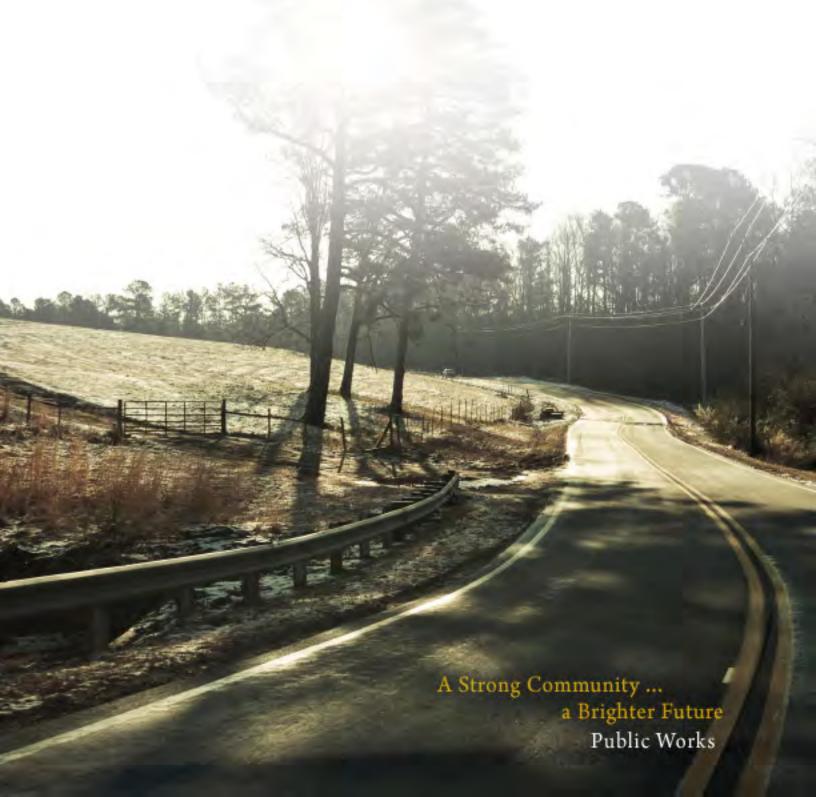
Traffic Control Signs and Pavement Marking – The Sign Shop fabricated and/or installed 1,254 signs and 387 sign posts in 2010; including 309 street names, 203 stop signs, 145 warning signs, 135 speed limits signs, and 127 signs for other County Departments.

Hauling – The Department's trucks and subcontractors hauled over 49,500 tons of asphalt, 47,000 tons of stone/aggregate and equally significant quantities of cut/fill material within the work areas of the West Fayetteville Bypass, Snead Road and other County projects.

Demolition of Abandoned Structures – The Road Department demolished and removed four structures on several government-owned properties within the City limits of Fayetteville. All debris was removed and the lots were graded and stabilized.

Gravel Road Maintenance – The Road Department continued use of calcium chloride for dust control on gravel roads and this program remains popular with the property owners along gravel roads. The Department also performed a trial application of a petroleum-based additive on several roads with mixed results. Evaluation of the petroleum-based material will continue into 2011.

Miscellaneous Work Orders – Throughout the year the Road Department responds to a variety of work order requests. Typical requests include drainage repairs, filling of potholes, animal pick-ups, removal of fallen limbs or trees, deicing, etc. The Road Department completed approximately 1,000 such work orders in 2010.



### Engineering

The Engineering Department manages the County's Transportation SPLOST program, implements and enforces several Articles within the County's Development Regulations, performs plan review, provides in-house design services, and oversees infrastructure design and construction within the County. Because of the inherent overlapping nature of many County projects, Engineering works closely with the Road and Stormwater Management Departments. Resources and skills are shared when possible to help with load-leveling and minimize costs to the County.

Summarized below are the notable accomplishments for 2010.

- Worked on over 20 SPLOST-funded transportation projects. See the Transportation-SPLOST section of this report for additional information on these projects.
- Assisted with the comprehensive update of the County's Subdivision Regulations.
   This project was a cooperative effort of multiple County Departments and private-sector engineers, surveyors and developers. The revised regulations were approved by the Board of Commissioners in spring 2010.
- Attended required training classes and completed application for County certification by the Georgia Department of Transportation (GDOT) to locally administer federally-funded projects. This is a new requirement by GDOT and part of a state-wide effort to improve project delivery.
- Worked with GDOT to assist with implementation of various projects on State Routes, including the widening of SR 74, intersection improvements at Hilo Road and SR 92 and resurfacing of SR 85 south.

### **Transportation SPLOST**

Fayette County's Transportation Special Purpose Local Option Sales Tax (SPLOST) program manages, designs, permits and constructs a variety of transportation projects in accordance with the voter-approved SPLOST resolution of November 2, 2004.

Revenue collected through this SPLOST is used exclusively for transportation projects in Fayette County. The majority of the SPLOST revenue (70 percent) is used to implement projects identified in the April 2003 *Fayette County Transportation Plan*. This includes new road construction; bridge, intersection and street improvements; and streetscape projects. These projects were agreed upon by elected City and County officials as providing value to the majority of citizens across the County and may span more than one jurisdiction.

The remaining SPLOST revenue (30 percent) is distributed among the cities and unincorporated County based on population. Individual governments determined the projects to fund with this money.

#### 2010 SPLOST Revenue

Authorization for the transportation SPLOST was derived from the voter-approved resolution passed November 2, 2004

http://www.fayettecountyga.gov/finance/SPLOST/resolution.pdf. The resolution imposed a one percent special sales and use tax on all transactions made within the County. The tax, effective April 1, 2005 through March 31, 2010, collected \$102,430,677 in taxes and interest earned. The following table summarizes SPLOST revenue collected in 2010.

Months - 2010	County-Wide SPLOST Revenue	
January	\$1,618,254	
February	\$1,582,676	
March	<u>\$1,615,325</u>	
2010 Total	\$4,816,255	

#### 2010 SPLOST Expenditures

The following tables summarize SPLOST expenditures by Fayette County. The first table identifies countywide projects funded by the 70 percent category. The second table lists Fayette County projects within the unincorporated portion of the County. These are funded by the County's portion of the 30-percent category.

	Prior Year	CY 2010	Total
County-Wide Projects (70%)	Expenditures	Expenditures	Expenditures
Westbridge Road Bridge (B-2)	\$0	\$68,889	\$68,889
Kenwood Road Bridge (B-3)	\$0	\$61,588	\$61,588
McIntosh Road Bridge over Flint River (B-6)	\$44	\$68,330	\$68,374
Gingercake Road at SR 92 (I-3)	\$103,610	\$169,177	\$272,787
South Jeff Davis @ County Line Road (I-10)	\$0	\$10,837	\$10,837
Antioch Road at McBride Road (I-12)	\$15,239	\$403,133	\$418,372
Antioch Road at Goza Road (I-13)	\$15,359	\$199,497	\$214,856
Hwy 85 Connector at Brooks-Woolsey Road (I-14)	\$11,782	\$10,445	\$22,227
Hilo Road at SR 92 (I-20)	\$21	\$156	\$177
Jenkins Road at Sandy Creek Road (R-4)	\$810	\$3,350	\$4,160
Lee's Mill Road at Sandy Creek Road & Lake Road (R-4b)	\$792	\$42,604	\$43,396
West Fayetteville Bypass - Phase 2 (R-5)	\$284,645	\$1,103,061	\$1,387,706
Kenwood Road at New Hope Road (R-6)	\$897	\$160,252	\$161,149
East Fayetteville Bypass (R-8)	\$600,795	\$168,074	\$768,869
Hood Ave Connector (R-12)	\$0	\$97	\$97
Jimmy Mayfield Widening (R-16)	\$2,624,574	\$58,700	\$2,683,274
West Fayetteville Bypass - Phase 1 (R-28)	\$4,165,113	\$3,886,304	\$8,051,417
West Fayetteville Bypass - Phase 3 (R-28B)	\$2,364	\$11,740	\$14,104
Redwine Road Multi-Use Path (S-7)	\$729,778	\$0	\$729,778
Advertising	\$319	\$131	\$450
General Administration	\$26,417	\$71,827	\$98,244
TOTALS	\$8,582,559	\$6,498,192	\$15,080,751



	Prior Year	CY 2010	Total
Unincorporated County Projects (30%)	Expenditures	Expenditures	Expenditures
Corinth Road at SR 85 (FC-1)	\$24,191	\$205,410	\$229,601
Corinth Road at SR 54 (FC-2)	\$6,042	\$9,166	\$15,208
Sandy Creek Road at SR 74 (FC-3)	\$115,619	(\$2,583)	\$113,036
Westbridge @ SR 92 (FC-4)	\$0	\$132	\$132
Harp Road at SR 85 (FC-6)	\$6,757	\$12,220	\$18,977
Old Ford Road @ SR 279 (FC-8)	\$0	\$9,231	\$9,231
Ebenezer Road at SR 54 (FC-9)	\$37,568	\$234,276	\$271,844
Newton Road @ SR 92 (FC-14)	\$0	\$6,906	\$6,906
Inman Road/Goza Road at SR 92 (FC-15)	\$1,684	\$1,051	\$2,735
Asphalt Resurfacing (FC-16)	\$7,941,378	\$4,451,649	\$12,393,027
Advertising	\$137	\$56	\$193
General Administration	\$3,180	\$3,810	\$6,990
TOTALS	\$8,136,556	\$4,931,324	\$13,067,880

#### **Summary of Key SPLOST Activities in 2010**

- Road Resurfacing SPLOST funds were used to assist in the resurfacing of the following roads in CY 2010: Redwine Road, Chappell Road, Grant Road and Lowery Road. No SPLOST-funded resurfacing is planned for CY 2011.
- Bridges Started and/or continued design and environmental work for the replacement of three bridges:
  - Westbridge Road over Morning Creek (B-2);
  - Kenwood Road Bridge over Morning Creek (B-3); and
  - West McIntosh Road Bridge over the Flint River (B-6).
- Intersection Improvements Listed below are projects that are either in design, construction or completed in 2010.
  - Design/environmental/permitting:
    - Corinth Road at State Route 54 (FC-2);
    - Harp Road at SR 85 (FC-6);
    - Inman / Goza Roads at SR 92 (FC-15);
    - Lees Mill Road at Sandy Creek Road (R-4b); and
    - South Jeff Davis at County Line Road (I-10).
  - Under Construction:

- Goza Road at Antioch Road (I-13);
- Brooks-Woolsey Road at Highway 85 Connector (I-14); and
- Kenwood Road at New Hope Road (R-6a).

#### Completed:

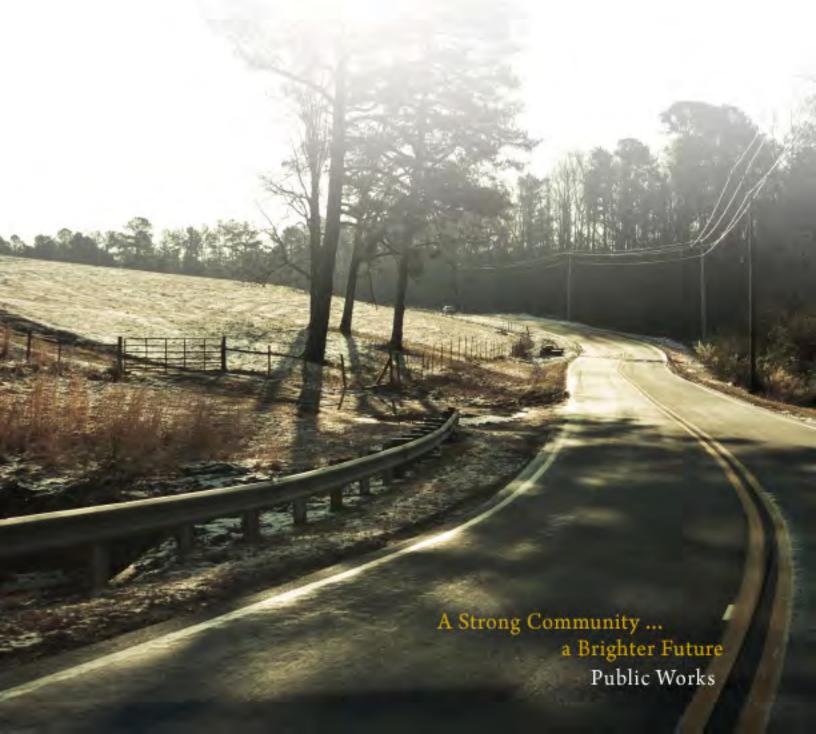
- Corinth Road at SR 85 (FC-1);
- Ebenezer Road at SR 54 (FC-9);
- Gingercake Road at SR 92 (I-3); and
- McBride Road at Antioch Road (I-12).

Scoping studies were completed for two addition intersections in 2010, Newton Road at SR 92 and Old Ford Road at SR 279, but no additional work is planned at this time due to limited funds in the "30 percent" category.

- West Fayetteville Bypass, Phase 1 Phase 1 of the bypass runs north from Lester Road, near Cleveland Elementary, crosses SR 54 and connects with Sandy Creek Road north of the Hospital. The project is 1.6 miles long and includes a traffic signal at the SR 54 intersection. The project opened to traffic in October and is substantially complete. The outstanding items are connection of Waterlace Way to Lester Road and installation of a multi-use path along a portion of Lester Road. The road names for the project were also set in 2010; they are Veterans Parkway to the north of SR 54 and Lester Road to the south of SR 54.
- West Fayetteville Bypass, Phase 2 Phase 2 of the bypass is 4.3 miles long and runs from the end of Phase 1 at Sandy Creek Road to SR 92 across from Westbridge Road. The project includes significant new road construction and several intersection improvements. Design of the roadway was substantially completed in 2010 (with exception of bridge design over Whitewater Creek and intersection with SR 92, these are being designed independent of the roadway design) and a Regional General Permit (01) from the Savannah District, Corps of Engineers was issued for the project. Right-of-way acquisition was initiated in the later half of 2010 and this work continues into 2011.
- West Fayetteville Bypass, Phase 3 Phase 3 of the bypass is 4.2 miles longs and runs from the southern end of Phase 1 to Harp Road. The alignment calls for 2.2 miles of improvements to existing roads and 2.0 miles of new road construction. In 2010 County staff evaluated several conceptual layouts and the recommended alignment was approved by the Board of Commissioners for further development in December 2010.
- East Fayetteville Bypass This project will provide new road connectivity on the east side of Fayetteville. The road is approximately 6.2 miles long and runs from the existing intersection of County Line and South Jeff Davis to the existing intersection of Corinth Road and SR 85. The most notable progress in 2010 was complete of a Corridor Configuration Study. The study was performed in response to recommendations from the County's 2010 Comprehensive Transportation Plan

(CTP) and predicted future traffic operations under several project alternatives. The results of the study will be presented to the BOC in early 2011.

Hood Avenue / SR 92 Realignment with SR 85 – This County-wide project is sponsored by the City of Fayetteville and proposes the realignment of the Hood Road and SR 92 intersection with SR 85. The project would also provide new connectivity with Jeff Davis Drive North. A concept was developed by the City is 2010 and the Board of Commissioners authorized a specific amount of money for completion of the project.





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### Stormwater Management Department

The Fayette County Stormwater Management Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of applicable County, State and Federal regulations. Stormwater Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Stormwater Utility Feasibility – Stormwater staff worked with a private consultant to assess the current and future maintenance needs of the county's stormwater infrastructure and different funding options to maintain this infrastructure. This study recommended the county begin to transition to a Stormwater Utility via a dedicated enterprise fund which staff in currently implementing.

County Development Regulation Revisions and Implementation - Stormwater staff worked with Planning and Zoning, Engineering, and local developers to revise the Subdivision Regulations and associated checklists that were approved in June. Staff also revised five of nine Development Regulations the department implements. Amendments reflected statemandated criteria for maintaining the county's certification as a Qualified Local Government and 2009 changes that moved environmental program functions from Public Works to the Stormwater Management.

Customer Service Requests - Staff promptly responded to 252 Customer Services requests for environmental or stormwater concerns. All requests are digitally processed for use with the County's Geographic Information Systems (GIS) that significantly increases capabilities to identify and resolve reoccurring stormwater problems in a time-efficient manner. Staff continues to improve a work order tracking system employed by both Stormwater Management and Public Works departments.

Environmental Permit Compliance - Stormwater Management ensures that Fayette County complies with all state and federal-mandated environmental requirements. The 2010 NPDES Annual Report documented compliance with County's NPDES permit by documenting implementation of the post-development stormwater inspection program; environmental training and education to both student and adult age groups; inspections and education of county businesses for illicit discharges and plan review and inspections. In addition, requirements for the Metropolitan North Georgia Water Planning District Watershed Management Plan, Georgia Soil and Water Conservation Commission and CRS Floodplain program were met.

Geographic Information Systems - Stormwater staff continues to organize and lead county-wide GIS mapping initiatives through the use of upgraded ARC GIS 10 software and deployment of free ARC READER software to all departments needing county data. Initiatives included developing links to all county-clerk recorded land plats with tax

assessors' parcel data; developing the first county-wide Subdivision Map through research of both the county clerk's and tax assessors' data. All known county cemeteries were mapped via Fayette County Historical Society data. Staff field verified cemetery data for accuracy. Staff implemented two summer internship programs with the ACCG that aligned stream map data with topography for watershed inventory purposes.

Floodplain Management – The Stormwater Management Department was recognized by FEMA Mitigation Division Director, Region 6, as being one of seven communities within the state to obtain a Class 6 rating, which is also the highest rating obtained by any community within Georgia. This rating allows residents a 20 percent flood insurance premium savings. The Stormwater Management Department also received the Georgia Association of State Floodplain Management Program Award for Excellence in Floodplain Management for significant improvements to the floodplain management program.

Floodplain Management – Stormwater Management staff assisted residents with approximately 600 floodplain determinations, FEMA Elevations Certificates and Letters of Map Amendments.

Regional Watershed Management – Stormwater staff is actively involved in the Metropolitan North Georgia Water Planning District Technical Coordinating Committee. The department director continues to represent Fayette County on the Flint River Basin Advisory Council.

Stormwater Permit Training — Staff environmental engineer, Bryan Keller, retained his qualifier trainer certification enabling him to conduct Subcontractor Awareness, Level 1A and Level 1B NPDES certification classes for land disturbance. Staff conducted two Subcontractor Awareness Certification Seminars providing savings to the county for mandatory training. Mr. Keller represented Fayette County as the keynote speaker for the Central Georgia Erosion & Sedimentation Control and Stormwater Quality Workshop to approximately 200 environmental professionals in Griffin, Georgia.

In-House Environmental Services – Staff provided stormwater management consulting in support of the library expansion; computer aided design for Public Works; and conceptual site design for Firehouse No.3. Stormwater staff conducted NPDES permitting and inspections for the West Fayetteville Bypass, Snead Road and five intersection projects.

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## Fayette County, Georgia Utilities Services

### Solid Waste

The Solid Waste Department provides Fayette County citizens with a cost-competitive environmentally-compliant facility that accepts residential waste, construction debris, recycling and yard waste on First Manassas Mile Road in Fayetteville. These services are provided through an enterprise fund where operating costs are paid by tipping fees collected at the County Transfer Station.

Fayette County contracts with Waste Management to operate the transfer station, managing the tipping station, transfer of garbage to their regional landfill and the recycling center. The County takes in an average of 135 tons of residential waste and construction debris a day from private haulers.

Citizens can recycle paper, cardboard, aluminum, steel cans, and plastic waste through a single-stream (no-sorting) collection process. Improvements to the recycling center have eased residents' ability to dispose of single-stream material and cardboard. The Solid Waste Department continually strives to reduce waste through recycling efforts. This year the department will investigate the possible expansion of reducing waste to stage remote recycling stations within County parks.

Solid Waste staff continues to manage the yard-waste to mulch initiative, one of the few environmentally sustainable enterprises in the County. This on-going initiative helps care for our local environment by extracting tons of material out of the waste stream and grinding these tons into mulch. This end-product returns nutrients to the soil, reduces erosion and irrigation water usage allowing for improved water quality and increased flow into the County's many streams and lakes. Free mulch is available to residents to load themselves during normal operating hours Monday thru Friday. In addition, the County loads mulch on Saturday to County home-owners for residential use.

### Water System

On January 20, 2010 the Water System had the groundbreaking for Lake McIntosh, a 650 acre drinking water reservoir that will be completed January 2012. One of the requirements of the 404 Permit from the Army Corps of Engineers was the replacement of the wetlands being destroyed by the lake construction. The wetland construction, which includes sites in Spalding and Meriwether Counties, is on schedule.

A contract between the Town of Brooks and Fayette County was executed and on June 24, 2010 the Water System began the management of the Brooks water system. The first project was the installation of radio read meters.

The radio meter reading system from Badger Meter has been upgraded. The Orion radio read meters offer more options than the previous TRACE system. The Water System began an in-house change-out program and changed out 3598 meters in 2010.

The Environmental regulations on THMs and HAAs will change in the spring of 2012 and the Water System researched different solutions by having two pilot tests performed at the South Fayette Water Treatment Plant. This will be a future \$4,000,000.00 project.

Water line damages have been minimized with the addition of the ground penetrating radar for locating nonmetallic pipe.

The implementation of a Geographic Information System (GIS) has resulted in the Water System acquiring a database of valve locations that is constantly updated.

In 2010 the Drinking Water Lab was able to increase the number of students that they assisted with water related science projects.

The Crosstown Water Treatment Plant was awarded the Gold Award from the Georgia Association of Water Professionals for meeting all federal and state standards in 2009.

The Risk Management Plan (RMP) was improved at the Crosstown Water Plant with the installation of new digital chlorine scales.

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